



RELIGACIÓN  
**CICSHAL**

Centro de Investigaciones en Ciencias Sociales y Humanidades  
desde América Latina

# GUIDELINES

Instructions for authors of journals published by  
CICSHAL-RELIGACION

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# GENERAL INSTRUCTIONS

## info

### »TEMPLATES

Theoretical article

Research article/case

Review

### »TEMPLATE

Author data form

### »ARTICLE SUBMISSION

Since the journal uses the double-blind review process, authors must prepare their manuscript anonymously.

The author must send **two** files to the journal's mailing address.

#### Archivo 1

Author data form

#### Archivo 2

Anonymous version of the article

The second file contains only the body of the article, i.e.: title, abstract, keywords, introduction, methodology, results, discussion/conclusion, and references.

The second file will be sent to peer reviewers, so the name of the author(s) should not appear.

Save your article as DP-short version of the article title.docx (DP-Geopolitical and socio-community perspectives.docx).

Avoid self-citation as much as possible and under no circumstances is a recycled article allowed. All articles submitted to the journal are submitted to CrossRef's iThenticate Similarity Check software (15% allowed).

Avoid using unscholarly language and subjective statements. Substantiate proposed claims using clear and explicit language.

Avoid short or overly long paragraphs (between 100 and maximum 200 words). Alternate the use of connectors that link the different paragraphs.

It is recommended using relevant, current authors for your foundation, at least 30% of your references should come from authors and journals present in Journal Citation Reports (JCR), Scopus, REDIB, Dialnet Metrics, ERIHPLUS.

In no case should the names of the sources or authors cited be placed in capital letters (ROMO, 2008, p. 9). They should always be written in a sentence style (Romo, 2008, p. 9).

Tables and graphs: Whether it is a table, a graph, a chart, an image, these should help explain a situation, an argument or important data. Remember that the title should be placed before the resource and the source of the resource should be noted after it.

For this, the resource should be announced in the previous paragraph. For example,

The workflow for the production of a journal involves several aspects, as shown in Figure 1.

Figure 1. Consumption trends in adolescents



Source: Klein, 2010

# TECHNICAL CRITERIA

- a. Length of article: 4500 to 9000 words (including bibliographical references).
- b. If the article is written by a single author, it should be written in the third person (it will be analyzed).
- c. If the article is written by two or more authors, the use of the first-person plural is allowed (here we analyze).
- d. The writing should present specific arguments, avoiding digressing into ideas that are not relevant to the proposal and appealing to an economy of language that allows a friendly reading of the article.
- e. Write single-spaced, in A4 page size. The font style to be used will be Times New Roman 12 point. (Use the template according to your case: research article, theoretical article, case study, review).
- f. Do not use footnotes.
- g. Citations and reference list must be submitted in APA 7th edition style. (Brief manual in **Spanish**, complete manual in **English**).
- h. Use double quotation marks for citations within the paragraph.
- i. Place all inverted quotation marks within other punctuation marks.
- j. Separation of sections should be done using ordinal numbers.
- j. La separación de las secciones debe hacerse usando números ordinales.
  1. INTRODUCTION
    - 1.1 Subtitle
    - 1.2 Subtitle
      - 1.2.1 Subtitle
  2. METHODS
    - 2.1 Subtitle
- k. Number of authors: up to 4 authors are allowed (it is recommended applying the principle of gender parity, and it is valued that the institutional origin of the authors is diverse).

# APA 7 IN-TEXT CITATION

All submissions should follow APA 7th edition style in the body of the text and followed by a complete list of works cited at the end. For any necessary clarification on APA 7 style, please refer to the information in section "g" above.

Ensure that the list of works cited includes all references cited and has full bibliographic details; do not simply import citations from an external program without editing and correcting the list of works cited. (Respect the correct use of data and punctuation marks).

Two aspects must be taken into account when presenting an idea with its respective credit: whether it is quoted verbatim (**direct citation**) or paraphrased (**indirect**), and what is the focus given, whether on the author (**narrative citation**) or on the idea itself (**parenthetical citation**).

## DIRECT CITATIONS

Direct quotations can be short (up to 40 words) or block quotes (more than 40 words):

### >Short citation (within paragraph)

Short quotations are considered to be those that are up to 40 words long, must be written between quotation marks, without italics and within the paragraph.

#### a. Parenthetical

Anger is considered a simple human reaction, and the sin of anger depends on the degree to which it manifests itself: "When the instinctive passionate movement of anger is awakened, it blinds us, stupidizes us and turns us into a kind of stubborn beasts. That excess is harmful, but I believe that a point of anger is necessary" (Savater, 2005, p. 81).

#### b. Narrative

To Savater, as to many, anger is a simple human reaction, and the sin of anger depends on the degree to which it manifests itself: "When the instinctive passionate movement of anger is awakened, it blinds us, stupidizes us and turns us into a kind of stubborn beasts. This excess is harmful, but I believe that a point of anger is necessary" (2005, p. 81).

### >Blockquote (Separate paragraph)

Citations longer than 40 words should be in a separate block, without quotation marks and indentation.

#### a. Parenthetical:

In short, the settlement of whites, mestizos and some slaves was due to the policies of aggregation and segregation of land for the exploitation of livestock and crops:

Legally, the seizure of the Indians' lands was justified. Between 1750 and 1800, a period in which the indigenous communities of eastern Colombia were subject to a policy of aggregation-segregation of lands, the amount of the sales of some 68 resguardos was approximately 110,308 pesos. In 1778, Moreno y Escandón reported from San Gil that the sale of only 18 towns had represented an income to the treasury of 45,560 pesos (Tovar, 1986, p. 23).

#### b. Narrative:

The settlement of whites, mestizos and some slaves is directly related to the policies of land aggregation and segregation, as Tovar notes, for the exploitation of livestock and crops:

Legally, the seizure of the Indians' lands was justified. Between 1750 and 1800, a period in which the indigenous communities of eastern Colombia were subject to a policy of aggregation-segregation of lands, the amount of the sales of some 68 resguardos was approximately 110,308 pesos. In 1778, Moreno y Escandón reported from San Gil that the sale of only 18 towns had represented an income to the treasury of 45,560 pesos (1986, p. 23).

## INDIRECT CITATIONS

#### a. Parenthetical

Finally, rurality can refer to rural development, which includes strategies to address marginalized, vulnerable and disjointed populations, etc. (Dirven et al., 2011).

#### b. Narrative

Finally, Dirven et al. (2011) define rurality on the basis of rural development, which includes strategies to address marginalized, vulnerable and disjointed populations, among others.

# REFERENCES

References used should be listed alphabetically at the end of the article. (APA 7th edition)

## BOOK

### > One author

Last name, First name initial. (Year). *Title of the book*. Publisher

Bloom, A. (1987). *The Closing of the American Mind*. Simon & Schuster.

[Separate the last name from the first name of the author with a comma. Do not use quotation marks for the title. Do not include the country or city of the publisher].

### > Two or more authors

Casier, M & Jongerden, J. (2010). *Nationalisms and Politics in Turkey: Political Islam, Kemalism and the Kurdish Issue*. Routledge.

[If it is an e-book, place the URL or DOI at the end]. When there are 21 or more authors, include the name of the first 19, insert an ellipsis (without "and"), and then add the name of the last author.

## BOOK CHAPTER

Author's last name, first name initial. (Year). Title of chapter. In, Author's first name initial, Last name. (Ed.) *Title of book*, (pp. xx-xx). Publisher

Verhoeven, C. (2009). Court files. In, J. Dobson & B. Ziemann (Eds.). *Reading primary sources, the interpretation of texts from nineteenth and twentieth-century history*, (pp.90-105) Routledge.

[Use the following abbreviations as appropriate: Editor (Ed.), compiler (Comp.), director (Dir.) collaborator (Colab.), organizer (Org.) Coordinators (Coord.)]

## JOURNAL ARTICLES

### > One author

Author's Last Name, First Initial. (Year of Publication). Title of article: Subtitle if any. *Name of Journal*, Volume Number(Issue Number), first page number-last page number. [https://doi number](https://doi.org/number)

Chung, J. F. (2020). The demand for life insurance: a quantitative study among "generation y" in the Klang Valley, Malaysia. *Religación. Revista De Ciencias Sociales Y Humanidades*, 5(25), 302-313. <https://doi.org/10.46652/rgn.v5i25.662>

### >Two or more Authors:

Author's Last Name, First Initial., & Last Name of Second Author, First Initial. (Year of Publication). Title of article: Subtitle if any. *Name of Journal*, Volume Number(Issue Number), first page number-last page number. [https://doi](https://doi.org/number)

Nuzzaci, A. (2020). Socio-cultural disadvantages and cumulative deficits: which education can fight inequalities? *Religación. Revista De Ciencias Sociales Y Humanidades*, 5(26), 172-186. <https://doi.org/10.46652/rgn.v5i26.721>

[Before the last author add & or "and". Do not place the words volume, number or abbreviations such as vol or num, but write directly the corresponding numbers 5(25). The volume is placed in italics and the number in parentheses, together and without spaces. Whenever it is an electronic article, the DOI should be included; if the DOI is missing, the URL should be included. Do not place the DOI letters but the link: <https://doi.org/10.46652/rgn.v5i26.747>]

## WEBSITES

Page or Section from a Website Created by an Individual Author

Author's Last Name, First Initial. Second Initial if Given. (Year webpage was last updated/published, Month Day if given). *Title of page: Subtitle (if any)*. Website name. URL

Page or Section from a Website Created by a Corporate or Group Author

Corporation/Group/Organization's Name. (Year webpage was last updated/published, Month Day if given).

*Title of page: Subtitle (if any)*. URL

[When a URL exceeds one line, you must shorten it using inline shortening. Do not shorten DOI. Always make sure that the link is not broken and goes directly to the cited source and not to a general page. To shorten links we recommend: <https://cutt.ly/en>

## THESIS

### >Thesis Printed

Soo, H. H. (1996). Life insurance and economic growth: Theoretical and empirical investigation. [Doctoral Thesis, University of Nebraska]

### >Thesis - from website

Author - last name, initial(s). (Year). Title of thesis – italicised [Doctoral dissertation or Master's thesis, Institution]. Archive name. <http://www.xxxxx>

## CONFERENCE PAPER

Author(s) of paper – last name and initials, use & for multiple authors. (Year, Month Date(s)). *Title of paper - italicised*. [Type of paper eg. Paper presentation]. Conference Name, Location. DOI or Web address - if available.

## DECREES / ORDINANCES / AGREEMENTS / RESOLUTIONS

Number and year of the decree / ordinance / agreement / resolution [Enacting entity]. Subject. Date of promulgation of the act. Enacting entity.

Resolution 6577 of 2008 [Ministry of National Education]. Whereby the parameters and procedures for setting tuition fees are established. September 29, 2008



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